



## ICC OFFICER MEETING MINUTES

Thursday, January 20, 2022

6:00 PM PST

Remotely Via Zoom

Facilitator: Maritza Arreola, ICC Advisor

Contact: [arreolamaritza@fhda.edu](mailto:arreolamaritza@fhda.edu)

### **Zoom Information**

Join Zoom Meeting: <https://fhda-edu.zoom.us/j/91907728512?pwd=YTRka2g5cmJ3dC9ScHdiVzJrUGZOUT09&from=addon>

Meeting ID: 919 0772 8512

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Meeting ID: 919 0772 8512

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### **Call to Order**

ICC Advisor, Maritza Arreola, called the meeting to order at 6:03pm.

### **Public Comments / Questions for ICC**

### **Business Items**

#### **1. Check In (Discussion)**

Presenter: Maritza Arreola

Description: This item is to check in with all those present at this meeting.

Time: 10 min

- Rose, Thorn, Bud Exercise.

#### **2. Club Day Debrief (Discussion)**

Presenter: Maritza Arreola

Description: This item is to reflect on Winter Club Day's successes and areas of potential

improvement.

Time 10 min

- 267 unique attendees, 44 clubs attended
- First hour was amazing and smooth
- Successes: Marketing was successful & had great reach, and clubs were cooperative.
- Improvements: More incentives for attendees? A random or 3 random students are chosen to receive a gift card. (Bookstore vouchers). Potential tech improvements: Hopin.

3. **Rep Meeting Agenda (Information/Discussion/Action)**

Presenter: Khanh Ngo, Alicia Kong, & Maritza Arreola

Description: This item is to items for the agenda for the next Representative Meeting.

Time: 15 min

- Business Items: ICC Code Change, Club Awards
- 3 New Clubs Introductions & \$50 Allocation for New Accounts, 4 Clubs on Trial (in need of orientation/documents) – Cedric
- Financial & account balance updates – Hongjie
- Reports: Fay & Caitlyn to ask interest/announce plans for a club feature segment on Instagram/Facebook weekly. Purpose is to market them and help clubs with reach for prospective students.
- Reports: Ken & Kevin to present a quick thank you for Club Day attendees.

4. **ICC Sweater Design (Information/Discussion/Action)**

Presenter: Fay Ahmed

Description: This item is to view and give feedback on potential design for ICC promotional sweaters, and potentially vote on a design.

Time: 10 min

- Two logo designs and Fay will be using a form for voting. Aiming to finalize it by next week. <https://docs.google.com/forms/d/e/1FAIpQLSfrdFYfZNw-yShrZCLqwyemyKbmesHhqzoHR3uoiaBm8GnRLQ/viewform>

5. **ICC Rep Meeting Engagement (Discussion/Action)**

Presenter: Khanh Ngo & Maritza Arreola

Description: This item is to discuss and plan engaging activities for ICC Rep Meetings, including breakout room discussions, Zoom polls, Jamboard, etc. We will aim to choose one for the next ICC Rep Meeting.

Time: 15 minutes

- Last quarter, there was a breakout room and there was great engagement, so we are thinking of repeating that.
- What do we want to hear from clubs? What are they holding to themselves that could be helpful for us to know? What would be useful for clubs to hear from each other?
- Breakout room: Check in, “How can ICC support?,” “What do you want to see from the ICC?”
- ICC Executives take note of what is said in the breakout rooms. If anything is unsure, take note and follow up.

## **Public Comments**

## **Adjournment**

ICC Advisor, Maritza Arreola, adjourned the meeting at 7:00pm.

## **Announcements**