



## DASG FINANCE COMMITTEE MINUTES

Monday, November 8, 2021

4:00 pm

Zoom

**Chair:** Sharon Utomo

**Contact:** [dasgfinance@fhda.edu](mailto:dasgfinance@fhda.edu)

Dennis Shannakian (he/him/his) is inviting you to a scheduled Zoom meeting.

Topic: DASG Finance Committee Fall 2021

Join Zoom Meeting

<https://fhda-edu.zoom.us/j/95221504982?pwd=MVQ1VWlnEVwL3Q4WHB1NFpjZDNvQT09>

Meeting ID: 952 2150 4982

Passcode: 096743

One tap mobile

+14086380968,,95221504982# US (San Jose)

+16699006833,,95221504982# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 952 2150 4982

Find your local number: <https://fhda-edu.zoom.us/u/adbhXJLLBF>

Call to Order

- Sharon U. called this meeting to order at 4:04 pm

Roll Call

	Present	Absent	Excused	Late	Left Early
Sharon U.	X				
Charlaine J.	X				
Nicole H.	X				
Anahi R.				X	
Ivy S.	X				
Fiza S.	X				

Peter T.	X				
----------	---	--	--	--	--

Approval of Minutes

- Monday, Nov 1, 2021
- Fiza S. made a motion to approve the minutes for Monday, Nov 1, 2021.
- Peter T. seconded this motion.
- There were no objections.

Public Announcements

*Please note: Members of the public are limited to two minutes. The Committee cannot take action or respond to items during public announcements.*

Business Items

1. INFORMATION/DISCUSSION/ACTION

Title: Marine Biology to Fund 41 Special Allocations Budget Transfer Request

*This item is to discuss and approve a Budget Transfer in the amount of \$1,050 from Marine Biology (Account #41-57535) to Fund 41 Special Allocations (Account #41-58000).*

Presenter: Sharon Utomo

Time: 5 minutes

- Sharon U. explained Jason Bram’s announcement last week and the special allocations budget transfer request.
- Fiza S. made the motion to approve the Marine Biology to Fund 41 Special Allocations Budget Transfer Request.
- Nicole H. seconded this motion.

2. INFORMATION/DISCUSSION

Title: 2022-2023 DASG Budget Documents

*This item is to present the 2022-2023 DASG Budget Applications and Spreadsheets to the Finance Committee.*

Presenter: Dennis Shannakian

Time: 10 minutes

- Dennis S. presented the 2022-2023 Budget Applications and Spreadsheets to the Finance Committee. This spreadsheet will be utilized to conduct the upcoming budget interviews. Many programs did not submit attachments to their applications, so consideration of asking them to submit attachments during budget interview was made.

3. INFORMATION/DISCUSSION

Title: Mock Interview

*This item is to conduct mock interviews in preparation for the DASG Budget Interviews.*

Presenter: Sharon Utomo, Hyon Chu Yi-Baker, Dennis Shannakian

Time: 30 minutes

- Breakout rooms were split into two groups: Hyon-Chu B. role played as Foster Youth, and Dennis S. played as Euphrat Museum.
- Senators and prospective interns took turns notetaking and asking the highlighted budget interview questions to conduct a mock interview.

#### 4. INFORMATION/DISCUSSION

Title: DASG Scholarships Rubric and Process

Presenter: Sharon Utomo

*This item is to discuss the development of a DASG Scholarships Rubric for the DASG Scholarship applications.*

Time: 30 minutes

- There are currently 4 DASG scholarships that are split into 2 need-based and 2 merit-based scholarships. The committee discussed the quantity of scholarships designated into need or merit based, the scholarship monetary amount, and type of questions assigned to each scholarship.
- Suggestions about the questions implemented into the need-based scholarship includes why they would need it, what role of the scholarship would play into helping develop their future.
- Peter T. suggested dispersing more money into need-based scholarships (3 need based, 1 need blind) due to their extra financial need, Charlaine J. agrees.
- Merit-based scholarship question suggestions: why they deserve the scholarship.
- Sharon U: Sent the committee to research SERP organizations and other need-based scholarships questions, so next meeting they can come back and discuss what they saw/liked to implement into DASG need-based scholarships.
- Sharon U: Reminded that the finance committee is not the financial aid office and does not have the equipment/caliber to verify or offer as much support. These scholarships are designated for students that align with DASG values. Merit-based scholarships are also offered to students who may feel they do not deserve to apply to need-based scholarships, but they may still be in need.
- Aryayeshu S. suggested guidelines for need based scholarship – annual income. Sharon U. agrees.
- How to grade the 3<sup>rd</sup> question in the Silvia Chalista scholarship was discussed.

#### Introduction and Approval of Prospective Interns

- Isaac Lim – 3<sup>rd</sup> meeting
- Aryayeshu Singh – 4<sup>th</sup> meeting
- Interview Isaac L. and Aryayeshu S. after they adjourn the meeting.
- Ananda Dewayani - 2nd meeting
- Patrick Pacis – 1st meeting

#### Burning Issues

### Announcements/Informational Reports

- Dennis S: All the 2022-2023 Budget Spreadsheet, Application, and Attachment Links are Now Live
- <https://www.deanza.edu/dasg/budget/>
- <https://www.deanza.edu/dasg/budget/documents/2022-2023/request-submissions.html>

### Adjournment

- Sharon U. adjourned the meeting at 5:23 pm.