

**DE ANZA COLLEGE
CURRICULUM COMMITTEE MEETING**

Tuesday, February 4, 2025

2:30pm – 4:00pm

Location: Staff Development Lab – MLC 243

2024-2025 Curriculum Committee Distribution List:

VOTING MEMBERS (17) 9 - quorum	DIVISION/DEPT	EXT	NONVOTING MEMBERS	DIVISION/DEPT	EXT
Appio, Mike	AT	8283	Judson, Zack	Faculty Vice Chair	8427
Kalpin, Bob	BH	8843	Woodbury, Erik	Academic Senate	5722
Marquez, Marco Mjelde, Elizabeth	CA	5719 8433	Clark-Tillman, Mary	Curriculum Coordinator	8379
Fritz, Michele Li, Sandra	CB	8615 5736	Chang, Mi	Curriculum Secretary	8544
Chu, Ryan	DASG	8239	Egbert, Ashley	Curriculum Secretary	5756
VACANT	DASG	8239	VACANT	Noncredit Representative	
Phongsamran, Cathy	DS	5807	Galoyan, Nazy	Dean, A & R	8292
Liu, Hua-Fu	IC	5324			
Endow, Katelyn	LA	8394			
Endow, Katelyn	LR	8394			
D'Agostino, Joe	PE	8886			
Deming, Chris Nguyen, Vinh	PS	8774 8882			
Gabriel, Ramona	SS	8561			
Inoue, Betty	ST	8396			
Ray, Thomas	Division Dean Representative	8477			
Felton, Derrick	FA Representative				
Steiner, Christa	Articulation Officer	8396			
Bliss, Sam	Administrative Co-Chair, tie vote	8546			
Singh, Sukhjit	Faculty Co-Chair, tie-vote	5566			
Judson, Zack	Content Review Liasion	8427			

Bold = CAT (Curriculum Advisory Team)

NOTE: Weekly meeting materials are available on the Curriculum website, <http://deanza.edu/curriculum/>

Cc: All Division Deans, Division Administrative Assistants

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AGENDA

1. **Approval of today's agenda**

2. **Approval of minutes from:**

a. January 14, 2025, Minutes

3. **CONSENT CALENDAR:**

4. **ACTION CALENDAR (effective fall 2025 unless otherwise noted):**

If a course is passed by the Curriculum Committee, it is “**conditionally approved**” pending Curriculum Committee required and/or recommended changes and final submission of the course and all required forms to the curriculum office. Initiators have **ONE WEEK** from the date of the conditional approval to submit the final version.

a.	ASAM 10 – effective Spring 2025 Initiator: Mae Lee Title: Contemporary Asian American Communities Hybrid
b.	CHEM 1AH – effective Spring 2025 Initiator: Chris Deming Title: General Chemistry I - HONORS Hybrid
c.	CHEM 1BH – effective Spring 2025 Initiator: Chris Deming Title: General Chemistry II - HONORS Hybrid
d.	CHEM 1CH – effective Spring 2025 Initiator: Chris Deming Title: General Chemistry III - HONORS Hybrid
e.	Automotive Technology Management - Bachelor of Science New Certificate/Degree 60 (180) - Units

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f.	<p>AUTO 69Y Initiator: Pete Vernazza Title: Smog Check Update Unit(s): 1.5 Lec Hour(s): 1.5</p> <p>5-Year Review Stand-Alone CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
g.	<p>AUTO 94A Initiator: Brett Johnson Title: Automotive Machining and Engine Service Unit(s): 6 Lec Hour(s): 4 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
h.	<p>AUTO 94B Initiator: Brett Johnson Title: Mechanical Engine Diagnostics Unit(s): 6 Lec Hour(s): 4 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
i.	<p>AUTO 94C Initiator: Brett Johnson Title: Introductory Automotive Machining Unit(s): 6 Lec Hour(s): 4 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>

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j.	<p>AUTO 94D Initiator: Brett Johnson Title: Intermediate Automotive Machining Unit(s): 6 Lec Hour(s): 4 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
k.	<p>AUTO 94E Initiator: Brett Johnson Title: Advanced Automotive Machining Unit(s): 6 Lec Hour(s): 4 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
l.	<p>AUTO 94F Initiator: Brett Johnson Title: Performance Engine Theory Unit(s): 6 Lec Hour(s): 4 Lab Hour(s): 6</p> <p>5-Year Review Program Applicable CSU Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
m.	<p>COUN 80X Initiator: Betty Inoue Title: Special Topics in Counseling Unit(s): 1 Lec Hour(s): 1</p> <p>5-Year Review Stand-Alone CSU Transferable Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>

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n.	<p>COUN 80Y Initiator: Betty Inoue Title: Special Topics in Counseling Unit(s): 2 Lec Hour(s): 2</p> <p>5-Year Review Stand-Alone CSU Transferable Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
o.	<p>COUN 80Z Initiator: Betty Inoue Title: Special Topics in Counseling Unit(s): 3 Lec Hour(s): 3</p> <p>5-Year Review Stand-Alone CSU Transferable Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
p.	<p>KNES 19E Initiator: Rachel Catuiza Title: Body Sculpting Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>

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q.	<p>KNES 19EX Initiator: Rachel Catuiza Title: Body Sculpting Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
r.	<p>KNES 20A Initiator: Jason Damjanovic Title: Circuit Training 1 Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
s.	<p>KNES 20AX Initiator: Jason Damjanovic Title: Circuit Training 1 Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>

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t.	<p>KNES 22A Initiator: Dawnis Guevara Title: Hatha Yoga Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
u.	<p>KNES 22AX Initiator: Dawnis Guevara Title: Hatha Yoga Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
v.	<p>KNES 25B Initiator: Jason Damjanovic Title: Active Isolated Stretching Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>

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w.	<p>KNES 25BX Initiator: Jason Damjanovic Title: Active Isolated Stretching Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
x.	<p>KNES 26A Initiator: Danielle Altman Title: Basic Pilates Mat Exercise Unit(s): .5 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>
y.	<p>KNES 26AX Initiator: Danielle Altman Title: Basic Pilates Mat Exercise Unit(s): 1 Lab Hour(s): 3 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Online</p> <p>See Appendix A for required and/or recommended changes.</p>

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z.	<p>MATH 17 Initiator: Fatemeh Yarahmadi Title: Integrated Statistics 2 Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Cal-GETC Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
aa.	<p>MATH 44 Initiator: Fatemeh Yarahmadi Title: Mathematics in Art, Culture, and Society: A Liberal Arts Math Class Unit(s): 5 Lec Hour(s): 5</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable De Anza GE Cal-GETC Online & Hybrid</p> <p>See Appendix A for required and/or recommended changes.</p>
bb.	<p>MUSI 12A Initiator: John Thomsen Title: Class Piano I Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>

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cc.	<p>MUSI 12B Initiator: John Thomsen Title: Class Piano II Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>
dd.	<p>MUSI 12C Initiator: John Thomsen Title: Class Piano III Unit(s): 1.5 Lec Hour(s): 1 Lab Hour(s): 2 Repeat: Family</p> <p>5-Year Review Program Applicable CSU Transferable & UC Transferable</p> <p>See Appendix A for required and/or recommended changes.</p>

5. OTHER BUSINESS:

- a. Course Sunset Policy Consideration: 1. Suspend or 2. Delete – Singh
 - Should Special Projects courses be excluded in the future similar to honors and noncredit mirrored courses?
 - Depending on decision on Course Sunset Policy – List of courses to be marked for suspension or deletion
 - Communication to students and counseling of course suspension/deletion (after decision is made)
- b. DEI in COR – Bliss/Judson
 - [Proposed Revisions to Title 5, California Code of Regulations Relating to Course Outline of Record](#)
- c. Reports as Division Curriculum Representative – Chang
- d. Public Comments

6. MEETING ADJOURNED

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APPENDIX A

<u>AUTOD069Y</u>		
NONE		

<u>AUTOD094A</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program

<u>AUTOD094B</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program

<u>AUTOD094C</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program

<u>AUTOD094D</u>		
Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program

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AUTOD094E

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Outline - Course Outline	Required	Objectives A and B (Machine and Service) - Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

AUTOD094F

Area	Edit Type	Edit
Basic Course Information - Course Justification	Required	Course Justification - in the sentence indicating a program that this course belongs on, only state ONE program
Outline - Course Outline	Required	Objective C (improve) - Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change

COUND080X

Area	Edit Type	Edit
Basic Course Information - Stand-Alone Statement	Required	Add a Stand-Alone Statement, see the eLumen User Manual for details, https://www.deanza.edu/curriculum/elumen/

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COUND080Y

Area	Edit Type	Edit
Basic Course Information - Stand-Alone Statement	Required	Add a Stand-Alone Statement, see the eLumen User Manual for details, https://www.deanza.edu/curriculum/elumen/

COUND080Z

Area	Edit Type	Edit
Basic Course Information - Stand-Alone Statement	Required	Add a Stand-Alone Statement, see the eLumen User Manual for details, https://www.deanza.edu/curriculum/elumen/

KNESD019E

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure same edits between KNES 19E and 19EX

De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Clarify that this criterion consists of three distinct components: oral communication, written communication, and collaborative exercises. (Missing oral and written exercises)

KNESD19EX

Area	Edit Type	Edit
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Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure same edits between KNES 19E and 19EX
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De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Clarify that this criterion consists of three distinct components: oral communication, written communication, and collaborative exercises. (Oral and written exercises missing)

KNESD020A

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure same edits between KNES 20A and 20AX
Outline - Course Outline	Gram/Spell/Punc Error	Objective B (too many 'and's). Ensure same edits between KNES 20A and 20AX
Learning Outcomes - Course Objectives	Gram/Spell/Punc Error	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Clarify that this criterion consists of three distinct components: oral communication, written communication, and collaborative exercises. (Oral communication missing)

KNESD20AX

Area	Edit Type	Edit
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Basic Course Information - General Information	Required	Course Description - use complete sentences; Incomplete sentences will be edited during catalog production process. Ensure same edits between KNES 20A and 20AX
Outline - Course Outline	Gram/Spell/Punc Error	Objective B (too many 'and's). Ensure same edits between KNES 20A and 20AX
Learning Outcomes - Course Objectives	Gram/Spell/Punc Error	Edit the corresponding objective to match the above change

De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Clarify that this criterion consists of three distinct components: oral communication, written communication, and collaborative exercises. (Oral communication missing)

KNESD022A

Area	Edit Type	Edit
Learning Outcomes - Course Objectives	Required	Ensure topics A-G from Outline are listed here. Ensure same edits between KNES 22A and 22AX
Outline - Course Outline	Recommended	Inconsistent capitalization of 'yoga' in learning outcomes. Ensure same edits between KNES 22A and 22AX

KNESD22AX

Area	Edit Type	Edit
Learning Outcomes - Course Objectives	Required	Ensure topics A-G from Outline are listed here. Ensure same edits between KNES 22A and 22AX
Outline - Course Outline	Recommended	Inconsistent capitalization of 'yoga' in learning outcomes. Ensure same edits between KNES 22A and 22AX

KNESD025B

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Area	Edit Type	Edit
Specification - Assignments	Required	Assignment D - Add/combine/remove as a "1" needs a "2". Ensure the same edits between KNES 25B and 25BX
Outline - Course Outline	Required	Application -> Apply. Ensure the same edit between KNES 25B and 25BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
Outline - Course Outline	Gram/Spell/Punc Error	G1c "Exercise Defined" incorrectly capitalized, G1f "Nutrition" incorrectly capitalized, inconsistent comma usage, inconsistent "Yoga" capitalization. Ensure the same edits between KNES 25B and 25BX

De Anza GE Form

Area	Edit Type	Edit
Criteria 2	Required	Clarify that this criterion consists of three distinct components: oral communication, written communication, and collaborative exercises. (Oral communication missing)

KNESD25BX

Area	Edit Type	Edit
Specification - Assignments	Required	Assignment D - Add/combine/remove as a "1" needs a "2". Ensure the same edits between KNES 25B and 25BX
Outline - Course Outline	Required	Application -> Apply. Ensure the same edit between KNES 25B and 25BX
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
Outline - Course Outline	Gram/Spell/Punc Error	G1c "Exercise Defined" incorrectly capitalized, G1f "Nutrition" incorrectly capitalized, inconsistent comma usage, inconsistent "Yoga" capitalization. Ensure the same edits between KNES 25B and 25BX

De Anza GE Form

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Area	Edit Type	Edit
Criteria 2	Required	Clarify that this criterion consists of three distinct components: oral communication, written communication, and collaborative exercises.(Oral communication missing)

KNESD026A

Area	Edit Type	Edit
Outline - Course Outline	Gram/Spell/Punc Error	B1a D4b missing period. Ensure the same edits between KNES 26A and 26AX

KNESD26AX

Area	Edit Type	Edit
Outline - Course Outline	Gram/Spell/Punc Error	B1a D4b missing period. Ensure the same edits between KNES 26A and 26AX

MATHD017.

Area	Edit Type	Edit
Basic Course Information - General Information	Required	Course Description - edit to remove course ID and/or course title
Basic Course Information - Course Justification	Required	Course Justification - edit to remove course ID and/or course title

MATHD044.

Area	Edit Type	Edit
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Basic Course Information - Course Justification	Required	Course Description - edit to remove course ID and/or course title
Specification - Methods of Evaluation	Required	Method G cannot have subtopics

MUSID012A

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Remove "Appropriate textbooks"
Specification - Essential College Facilities	Required	Remove "Internet access" and "Large monitor or screen"
Specification - Essential College Facilities	Required	Does the sound system need to be anything more than the sound systems in the smart classrooms. If not, please remove this from the college facilities. If so, please specify.
Outline - Course Outline	Required	Objectives D and E (harmonize and play, perform might be sufficiently appropriate?) - Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs
Learning Outcomes - Course Objectives	Required	Edit the corresponding objective to match the above change
Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs

MUSID012B

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Remove "Appropriate textbooks"

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Specification - Essential College Facilities	Required	Remove "Internet access" and "Large monitor or screen"
Specification - Essential College Facilities	Required	Does the sound system need to be anything more than the sound systems in the smart classrooms. If not, please remove this from the college facilities. If so, please specify.
Outline - Course Outline	Recommended	Objective B and D. Perform - Consider a higher-level Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html in the "Apply" category
Learning Outcomes - Course Objectives	Recommended	Edit the corresponding objective to match the above change, if changed
Learning Outcomes - CSLOs	Recommended	Begin with a Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html for a list of Bloom's verbs

MUSID012C

Area	Edit Type	Edit
Specification - Essential Student Materials	Required	Remove "Appropriate textbooks"
Specification - Essential College Facilities	Required	Remove "Internet access" and "Large monitor or screen"
Specification - Essential College Facilities	Required	Does the sound system need to be anything more than the sound systems in the smart classrooms. If not, please remove this from the college facilities. If so, please specify.
Outline - Course Outline	Recommended	Objective B and D. Perform - Consider a higher-level Bloom's Taxonomy verb - see https://www.deanza.edu/curriculum/guides/blooms.html in the "Apply" category
Learning Outcomes - Course Objectives	Recommended	Edit the corresponding objective to match the above change, if changed