

DASG Environmental Sustainability Committee

APPLICATION FOR



Thank you for your interest in applying for an EcoFund project!

This application is accepted throughout the school year. Application can be submitted either by hard copy to the Office of College Life during opening hours, or by email to the DASG Environmental Sustainability Chair at the email listed below. It must be filled out completely (all pages), or your project funding request may not be considered. Attach additional sheets if necessary.

If you have any questions, please contact DASG Environmental Sustainability Chair at dasges@fhda.edu

-- Important Information --

If approved by Senate, DASG-- final vote on proposed EcoFund projects will be voted in the special senate meeting with financial allocations to follow briefly after.

Below you will find the requirements for EcoFund project proposals. These are directly from the ECOFUND CODE (FULL Code can be found online at <https://www.deanza.edu/dasg/documents/governing-documents/DASG-EcoFund-Code.pdf>).

ECOFUND RUBRIC

A. Criteria B.	Outstanding (5)	Good (3)	Unacceptable (1)	Absent
Sustainability	Most meaningful, relevant positive effect. Sustainable solution, most relevant to campus needs.	Not a priority, but still a good eco idea	Potential idea, not currently possible	No evidence of consideration for sustainability.
Adherence to Rules	Complete adherence	Possibly overlooking, not fully adhering to some rules	Multiple violations of Eco-fund rules	No evidence of adherence to project guidelines.
Presentation	Projects are highly visible, impacting daily student life, and reaching a wide demographic within the De Anza College community.	Projects have some visibility and impact on student life but may not reach a wide demographic within the De Anza College community.	Projects lack visibility and impact on student life, and do not reach a wide demographic within the De Anza College community.	No evidence of visibility or impact on student life. Complete lack of clarity.
Long-term impact	Projects will have a lasting impact on De Anza College campus beyond their completion.	Projects may have some lasting impact, but it is not clearly defined or sustained.	Projects lack a clear plan for long-term impact on the De Anza College campus.	No consideration for long-term impact.
Budget	Must be within 1000 dollars	-	-	-

EcoFund Project Proposal

General Information Project Name:

Total Amount Requested:

(ALL Teams MUST also submit NEW BUDGET REQUEST FORM found online at <https://www.deanza.edu/dasb/documents/forms/Finance-Comm-Agenda-Fund-41.pdf> or at the flyer stand outside the DASG Senate office.)

Select the topic area(s) that best describe the project:

Energy & Water Efficiency Waste Reduction Sustainable Transportations

Recycling Environmentally Sustainable Purchasing Food Justice

Other Sustainable Project (ex, planting drought efficient and native plants or growing more plants/gardens in the kirsch center)

Project Team Information

Staff Advisor:

(If you are unable to find a Staff Advisor, please contact Diana Martinez at martinezdiana@fhda.edu and the ES Committee right away)

Phone Number: _____

Project Team Lead:

Name: _____

Email: _____

Phone Number: _____

Project Team (feel free to add more rows if necessary)

<u>Name</u>	<u>Email</u>	<u>Phone Number</u>

Project Specifications:

*Please keep your responses to **no more than approximately 300 words**. Feel free to attach additional pages as needed.*

Project Description

Please provide a brief description of the project, the goals, and the desired outcome.

Please explain how the project will improve the sustainability of the De Anza College Campus.

Where will the project be located? Will special permission be required to enact the project on this site? If so, please explain and attach any written approval by appropriate campus officials at the end of the application. *(If the project requires installing any additional items to any part of the current facilities at De Anza, please complete the Campus Facilities Recommendation section at the end of the application.)*

_____ Other than the project team, who will be involved in the project? Please list other individuals, groups, or departments affiliated directly or indirectly by the project. Please attach letters of commitment or support at the end of the application. *(For example, if your project team is working with a club or class, please include their role in your project)*

Please indicate how this project will involve, impact or empower De Anza College students. What role will students play in the project?

Have you applied for EcoFund before? If so, for what project?

Scope & Schedule

What is the plan for project implementation? Describe the key steps of the project including the start date, target completion date(s), target date for submitting a final report, and any significant tasks or milestones in the table below. Please be as detailed as possible. Insert additional rows if necessary.

<u>Task</u>	<u>Timeframe (# of weeks)</u>	<u>Estimated Completion Date</u>

CAMPUS FACILITIES RECOMMENDATION AND ADVISOR STATEMENT: To be completed after approval from the ES Committee and with the guidance of the ES Committee and DASG Advisors, but before the Finance and Senate approval.

TO BE COMPLETED BY STAFF ADVISOR:

DASG believes that successful projects are created with the collaboration between students and mentors. As the advisor of this project, you agree to mentor and guide this project. Please submit a written statement (1 page) describing your support of this project, and how you intend to support the project team.

CAMPUS FACILITIES RECOMMENDATION

This space is for the Campus Facilities Director to voice concerns regarding the project and suggest changes in order for the project to continue. If you need to get approval from facilities, please contact rodriguezjorge2@fhda.edu.

FINAL NOTE TO APPLICANTS: Thank you for applying to the EcoFund! We look forward to reading your project proposal. If you have any questions or run into any problems-- feel free to contact us at dasges@fhda.edu or come to our ES Committee Meetings on Tuesday, 4:00 – 5:00 p.m. in the DASG Senate Chambers, located in the Lower Level of the Campus Center.