



DASB SENATE MINUTES
Wednesday, May 30th, 2018
3:50 pm
Student Council Chambers
Chair: Khaled Haq
Contact: khairlines@gmail.com

Call to Order

Khaled called the meeting to order at 3:56 pm

Roll Call

2018-05-30 Attendance			Yes: 20	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Late: Takuto (4:03pm), Josephine (N/A)

Left early: Allison (5:35pm)

Absent: Lawrence gone 5:43pm-6:51pm due to other commitment

Approval of Minutes

- May 23rd, 2018
- **Takuto moved to approve the minutes from May 23rd, 2018**
 - **Seconded by Beatrix**
 - **No objections**

Roll call vote to approve the minutes from May 23rd, 2018

Approval of minutes			Yes: 20	No: 0	Abs: 0
1 N/A	2 Alex	3 Allison			
4 Beatrix	5 Brandi	6 Carolyn			
7 Devansh	8 Felicia	9 Honhi			
10 Ian	11 Jenny	12 Josephine			
13 Khaled	14 Krish	15 Lawrence			
16 Newsha	17 Peter	18 Raynard			
19 Royce	20 Sali	21 N/A			
22 N/A	23 Steffani	24 Takuto			
25 Winston	26	27			
28	29	30			
31	32				

Motion passed 20 Yes – 0 No

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

- Sofi reminded the Senate that due date for submitting Senate Agenda items are on Thursdays at 2:30 pm.
- Rex announced there will be a Queer and Now Conference on June 5th. It will be held in Conference Room A/B from 10:30 am – 2:30 pm.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu informed this will be her last Senate meeting for the quarter.
 - Hyon Chu said she wants to have an end of year celebration with the Senate.
- Hyon Chu reminded the Senate regarding the routines and process of absences.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Newsha informed Student Rights and Services will hold a donation drive on June 11th.
- Khaled informed Environmental Sustainability need volunteers for Self-care week and asked the Senators to sign up.
- Lawrence announced he has been invited to speak about Regional Measure A tonight at the Asian Heritage Celebration Gala hosted by Asian American for Good Government.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Shared Governance Reports

- Ian and Brandi informed the IPBT meeting got cancelled.
- Newsha, Khaled and Carolyn attended the College Council meeting. They informed there are going to be two cuts, one in the library and one in the Japanese department. There have been two new chemistry teachers hired. College Council presented a student scorecard data presentation at the meeting.
- Jenny and Peter informed the next ETAC meeting will be on June 13th.
- Raynard attended the Campus Budget meeting. They discussed the budget formula.
- Lawrence informed he will attend a teleconference with SSCCC tomorrow, Thursday. They need to have an emergency meeting due to the chairperson of SSCCC has resigned.
 - Lawrence informed the chair of marketing for ICC has resigned and a new election will be hosted on October 10th.
- Allison, Honhi and Devansh informed the ASFC meeting was moved to another time and they could not attend due to class conflict.
- Krish informed the next Classified Senate meeting will be on June 12th.
- Steffani informed she attended the EAC meeting, they discussed the reaffirmation of our college values which may be presented for the Board of Trustees at their next meeting.
- Felicia informed she is waiting to get contacted by College Planning Committee.

- Alex, Royce and Winston informed their next meeting with Campus Center Advisory Board will be on June 11th.
- Josephine informed the Academic Senate meeting got cancelled due to Memorial Day.
- Takuto informed the next Campus Facilities meeting is on June 3rd.
- Salih announced the next Curriculum Committee meeting is on June 5th, but he will not be able to attend. Winston said he will attend for Salih.

Inter Club Council Reports

- Rex informed ICC will accept new clubs next quarter. There are currently having 66 active clubs on Campus.
 - Rex informed ICC will have a Spring Final next Wednesday.

RECESS

Khaled called to a two minute recess at 4:28 pm

Khaled called the meeting back to order at 4:32 pm

Internal Committee Reports

- Salih informed Marketing has an agenda item today regarding the Senate apparel
- Newsha encouraged the Senate to sign up for the Student Rights and Services Donation Drive
- Ian informed the Finance meeting was cancelled Monday due to Memorial Day.
- Royce informed Administration have revised the Office Code.
- Steffani informed Diversity and Events need help to promote the dodgeball event which is on this Friday.
- Takuto announced Environmental Sustainability discussed the issue of squirrels being killed with poison on campus. They have discussed a new design on trash bins so squirrels and rats can't get it. The best option so far is to add a foot pedal.

Consent Calendar

1. Add Jenny Xu as Vice Chair of Environmental Sustainability
 2. Add Winston Hardisurjo to Marketing Committee
 3. Add Brandi Madison to Diversity and Events Committee
 4. Add BK Baek to Marketing Committee as an Intern
 5. Add Stanley Irvineto to Marketing Committee as an Intern
 6. Add Angelica Ryoko to Administration Committee as an Intern
 7. Add Angelica Ryoko to Finance Committee as an Intern
 8. Add Marco Sintong Sirait to Administration Committee as an Intern
 9. Add Austin Jeremy Susanto to Administration Committee as an Intern
 10. Add Austin Jeremy Susanto to Finance Committee as an Intern
 11. Add Austin Jeremy Susanto to Student Rights and Services as an Intern
 12. Add Josephine Lukius to Academic Senate
 13. Add Allison Shevtsov to Administrative Services Planning and Budget Team
 14. Add Honhi Haruno to Administrative Services Planning and Budget Team
 15. Add Devansh Patel to Administrative Services Planning and Budget Team
 16. Add Raynard Darmadi to Campus Budget
 17. Add Royce Gunawan to Campus Center Advisory Board
 18. Add Alex Joshua to Campus Center Advisory Board
 19. Add Winston Hardisurjo to Campus Center Advisory Board
 20. Add Takuto Ueda to Campus Facilities
 21. Add Khaled Haq to Chancellor's Advisory Council
 22. Add Krish Bhalani to Classified Senate
 23. Add Khaled Haq to College Council
 24. Add Carolyn Nguyen to College Council
 25. Add Newsha Nikfarjam to College Council
 26. Add Felicia Tanuwijoyo to College Planning Committee
 27. Add Salih Kotiya to Curriculum Committee
 28. Add Jenny Xu to Educational Technology Advisory Committee
 29. Add Peter Ping to Educational Technology Advisory Committee
 30. Add Steffani Djuarsa to Educational Technology Advisory
 31. Add Allison Shevtsov to Health Center Advisory Committee
 32. Add Brandi Madison to Instructional Planning and Budget Team
 33. Add Ian Robertsson to Instructional Planning and Budget Team
 34. Add Lawrence Su to Inter Club Council
 35. Add Lawrence Su to Student Senate for California Community Colleges
 36. Add Beatrix Tanubrata to Student Services Planning and Budget Team
- Steffani wanted to make an amendment to item number 30, she is not part of Educational Technology Advisory.

- Lawrence moved to approve the Consent Calendar as amended
 - Seconded by Allison
 - No objections

Roll call vote to approve the Consent Calendar as amended

Approve Consent Calendar as amended			Yes: 22	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 22 Yes – 0 No

Business Items

37. INFORMATION/DISCUSSION

Title: DASB Budget Overview

This item is to present an overview of the 2018-2019 DASB Budget and the DASB budget process.

Presenter: Lisa Kirk

Time: 45 minutes

- Lisa presented. She started by presenting an overview of the budget and then presented the 2018-2019 budget book. She presented the revenue and expenses for Fund 41 and Fund 46.
 - Questions were asked. Lisa and Dennis explained how the budget process works for the Senate and how programs request funds.

38. INFORMATION/DISCUSSION/ACTION

Title: Battle of the Dragons Committee

This item is to discuss and vote on the formation of an Ad Hoc Committee called Battle of the Dragons Committee.

Presenter: Mylinh Pham

Time: 30 minutes

- Mylinh presented. She wants to have a competition between faculty and students. There are students who find it hard to approach their teachers and Mylinh wants to show to students that teachers are humans too. She is part of the Academic Senate and informed she can receive \$300 from Academic Senate for this event. Her ambition is for the event to happen during fall quarter, ideally in October.
 - Questions were asked. Mylinh explained she does not know how much this event will cost, that is something the Ad Hoc Committee would have to find out. Depending on the cost they may have to ask for additional funding from Special Allocations.
- **Lawrence moved to form an Ad Hoc Committee called Battle of the Dragons Committee**
 - **Seconded by Allison**
 - **No objections**

Roll call vote to form an Ad Hoc Committee called Battle of the Dragons Committee

Form the Battle of the Dragons Ad Hoc Committee			Yes: 22	No: 0	Abs: 0
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 22 Yes – 0 No

39. INFORMATION/DISCUSSION/ACTION – SECOND VOTE

Title: Women’s Softball Special Allocations

This item is to reimburse Women’s Softball for meals of \$526.39 from Summer/Fall Special Allocations.

Presenter: Kulwant Singh/Megan Kravets

Time: 15 minutes

- Khaled presented, there were no further questions.

- **Brandi moved reimburse Women’s Softball for meals of \$526.39 from Summer/Fall Special Allocations.**
 - **Seconded by Ian**
 - **No objections**

Roll call vote to reimburse Women’s Softball for meals of \$526.39 from Summer/Fall Special Allocations.

Reimburse Women's Softball - Second vote

Yes: 19 No: 0 Abs: 1

1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Sallih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 19 Yes – 0 No

40. DISCUSSION/ACTION – SECOND VOTE

Title: DnE Code Change

This item is to discuss and vote about updates to the codes and bylaws of the DnE committee as requested by DnE Chair and approved by Admin Committee.

Presenter: Royce Gunawan

Time: 10 minutes

- Royce presented, there were no further questions.
- **Ian moved to approve the DnE Code changes**
 - **Seconded by Josephine**
 - **No objections**

Roll call vote to approve the DnE Code Changes

Approve DnE Code Change - Second Vote

Yes: 20 No: 0 Abs: 0

1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 20 Yes – 0 No

41. DISCUSSION/ACTION – URGENT ITEM

Title: Environmental Sustainability Reusable Water Bottles Special Allocations
This item is to approve a funding request of \$250 from Special Allocations to Environmental Sustainability for reusable water bottles.

Presenter: Takuto Ueda

Time: 15 minutes

- Takuto presented, Environmental Sustainability Committee are asking for \$250 additional funding for promotional items which will go to reusable water bottles. The bottles will be handed out to students during self-care week, this is an active way to promote the Ban the Bottle resolution.
 - Questions were asked. Takuto informed they are expecting approximately 200 students to attend self-care week. They will also promote the Ban the Bottle resolution on the screen in the library.

- **Raynard moved to approve funding request of \$250 from Special Allocations to Environmental Sustainability for reusable water bottles.**
 - **Seconded by Alex**
 - **No objections**

Roll call vote to approve funding request of \$250 from Special Allocations to Environmental Sustainability for reusable water bottles.

Approve \$250 to ES Reusable Water Bottles			
Yes: 20			
No: 0			
Abs: 0			
1	N/A	3	Allison
4	Beatrix	6	Carolyn
7	Devansh	9	Honhi
10	Ian	12	Josephine
13	Khaled	15	Lawrence
16	Newsha	18	Raynard
19	Royce	21	N/A
22	N/A	24	Takuto
25	Winston	27	
28		30	
31			
2	Alex		
5	Brandi		
8	Felicia		
11	Jenny		
14	Krish		
17	Peter		
20	Salih		
23	Steffani		
26			
29			
32			

Motion passed 20 Yes – 0 No

42. DISCUSSION/ACTION – FIRST VOTE

Title: DASB Elections Code Changes

This item is to discuss and vote on changes made in the DASB Elections Code.

Presenter: Dennis Shannakian, Royce Gunawan

Time: 20 minutes

- Royce and Dennis presented the proposed elections code changes.
 - Discussion occurred whether or not to extend the Senate term so it will follow De Anza’s fiscal year. Hyon Chu explained the spring quarter will be used to train the new Senators and they will get sworn in at the last Senate meeting of spring quarter.

- **Krish moved to approve the proposed DASB Elections Code changes.**
 - **Seconded by Brandi**
 - **No objections**

Roll call vote to approve the proposed DASB Elections Code changes.

Approve DASB Elections Code Changes - First Vote		
Yes: 19	No: 0	Abs: 1
1 N/A	2 Alex	3 Allison
4 Beatrix	5 Brandi	6 Carolyn
7 Devansh	8 Felicia	9 Honhi
10 Ian	11 Jenny	12 Josephine
13 Khaled	14 Krish	15 Lawrence
16 Newsha	17 Peter	18 Raynard
19 Royce	20 Salih	21 N/A
22 N/A	23 Steffani	24 Takuto
25 Winston	26	27
28	29	30
31	32	

Motion passed 19 Yes – 0 No

43. DISCUSSION/ACTION

Title: Reconsider Writing “Senate” on Back of Shirt

This item is to reconsider writing “Senate” on the back of the shirt due to cost. Also, look at the possibility of writing “Senate” on front or keeping the original design from 5-23-2018.

Presenter: Allison Shevtsov and Salih Kotiya

Time: 10 minutes

- Salih and Khaled presented. They informed that if they were to add the word Senate to the back of the shirts it would increase the cost of the shirts. Salih showed an image of the design with the word Senate on the front.

- **Brandi moved to add the word Senate to the front of the DASB shirts**
 - **Seconded by Takuto**
 - **No objections**

Roll call vote to add the word Senate to the front of DASB shirts

Add the word Senate to the front of DASB shirts		
Yes: 5		
No: 13		
Abs: 1		
1	N/A	
2	Alex	
3	Allison	
4	Beatrix	
5	Brandi	
6	Carolyn	
7	Devansh	
8	Felicia	
9	Honhi	
10	Ian	
11	Jenny	
12	Josephine	
13	Khaled	
14	Krish	
15	Lawrence	
16	Newsha	
17	Peter	
18	Raynard	
19	Royce	
20	Salih	
21	N/A	
22	N/A	
23	Steffani	
24	Takuto	
25	Winston	
26		
27		
28		
29		
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31		
32		

Motion failed 5 Yes – 13 No

- Discussion occurred. Beatrix suggested to add the word Senate to the t-shirts instead of all shirts. Devansh agreed.

- Devansh moved to add the word Senate to the front of the DASB t-shirts
 - Seconded by Brandi
 - No objections

Roll call vote to add the word Senate to the front of the DASB t-shirts

Add the word Senate to the DASB t-shirts					
		Yes: 16			
		No: 0			
		Abs: 4			
1	N/A	2	Alex	3	Allison
4	Beatrix	5	Brandi	6	Carolyn
7	Devansh	8	Felicia	9	Honhi
10	Ian	11	Jenny	12	Josephine
13	Khaled	14	Krish	15	Lawrence
16	Newsha	17	Peter	18	Raynard
19	Royce	20	Salih	21	N/A
22	N/A	23	Steffani	24	Takuto
25	Winston	26		27	
28		29		30	
31		32			

Motion passed 16 Yes – 0 No

44. INFORMATION/DISCUSSION/ACTION

Title: Adding an Ad Hoc Committee for Fundraising/Flea Market

This item is to consider adding an ad hoc committee with the purpose of making more funds for DASB. This committee will work close together with the Flea Market Coordinator.

Presenter: Allison Shevtsov

Time: 15 minutes

- Allison requested the agenda item to be tabled to next meeting.

45. INFORMATION/DISCUSSION/ACTION

Title: Endorsement for Revised Ban the Bottle Resolution

This item is to seek an endorsement from DASB Senate for the revised Ban the Bottle Resolution.

Presenter: Lawrence Su and Takuto Ueda

Time: 20 minutes

- Lawrence and Takuto presented the revised version of the Ban the Bottle resolution. They informed the Ban the Bottle Resolution got an endorsement from Foothill last week, they are now hoping to get a new endorsement from DASB as they have made a revision to the Ban the Bottle resolution. If this gets endorsed they can present this for the Board of Trustees.

- **Raynard moved to endorse the revised Ban the Bottle Resolution**
 - **Seconded by Alex**
 - **No objections**

Roll call vote to endorse the revised Ban the Bottle Resolution

Endorsement of the revised Ban the Bottle resolution		
Yes: 18	No: 0	Abs: 2
1 N/A	2 Alex	3 Allison
4 Beatrix	5 Brandi	6 Carolyn
7 Devansh	8 Felicia	9 Honhi
10 Ian	11 Jenny	12 Josephine
13 Khaled	14 Krish	15 Lawrence
16 Newsha	17 Peter	18 Raynard
19 Royce	20 Salih	21 N/A
22 N/A	23 Steffani	24 Takuto
25 Winston	26	27
28	29	30
31	32	

Motion passed 18 Yes – 0 No

46. INFORMATION/DISCUSSION

Title: Office Key Inquiry

This item is to discuss what actions the Senate must take in order to obtain office keys.

Presenter: Khaled Haq

Time: 15 minutes

- Khaled opened up for discussion on what actions the Senate can do to obtain office keys.
 - Dennis said there is not much the Senators can do, he suggested them to ask previous Senate to return their keys. In the meantime the Senate office will have hours when it will be open.

Public Announcements

Please note: Members of the public are limited to two minutes. The Senate cannot take action or respond to items during Public Announcements.

No Public Announcements

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Lawrence informed his presentation regarding Regional Measure A at the Asian Heritage Celebration Gala went well.
- Khaled reminded about the Dodgeball tournament.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee Announcements

Adjournment

Khaled adjourned the meeting at 6:56 pm.