



DASB SENATE MEETING MINUTES

Wednesday, October 14th, 2020

4:00 pm

Remotely Via Zoom

Chair: Katelyn Pan

Contact: dasbpresident@fhda.edu

Dennis Shannakian is inviting you to a scheduled Zoom meeting.

Phone one-tap: US: [+16699006833](tel:+16699006833), [93992341219#](tel:+193992341219) or [+14086380968](tel:+14086380968), [93992341219#](tel:+193992341219)

Meeting URL: [https://fhda-](https://fhda.edu.zoom.us/j/93992341219?pwd=ZmpBYUhHOEZuSndZSytER3o3Vk1OZz09&from=msft)

[edu.zoom.us/j/93992341219?pwd=ZmpBYUhHOEZuSndZSytER3o3Vk1OZz09&from=msft](https://fhda.edu.zoom.us/j/93992341219?pwd=ZmpBYUhHOEZuSndZSytER3o3Vk1OZz09&from=msft)

Meeting ID: 939 9234 1219

Passcode: 008142

Join by Telephone

For higher quality, dial a number based on your current location.

Dial:

US: +1 669 900 6833 or +1 408 638 0968 or +1 346 248 7799 or +1 253 215 8782 or +1 646 876 9923 or +1 301 715 8592 or +1 312 626 6799

Meeting ID: 939 9234 1219

[International numbers](#)

Call to Order

Katelyn called the meeting to order at 4:01 pm

Roll Call

	Present	Absent	Excused	Late	Left Early
Katelyn P	X				
Michael W	X				
Grace L	X				
Kimberly L	X				
Kirana R	X				
Yuetong Z	X				
Ananya B	X				
Kaitlyn P	X				
Sparkle C	X				
Matthew H	X				
Jeffrey K	X				
Fatema K	X				
Kanto K		X			
Iris K	X				

Sam L	X				
Alice L	X				
Nowara M	X				
Anthony N	X				
Khoa N	X			X (5:00)	
Yvette R	X				
Arushi S	X				
Kishore S		X			
Abdur S	X				
Britney T	X				
Kevin T	X				
Erin Z	X				

Approval of Minutes

- October 7th, 2020
- **Kirana moved to approve the minutes from**
 - **Seconded by Matthew**
 - **No objections**

Motion passes on consensus

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam L, Alice L, Nowara M, Anthony N, Yvette R, Arushi S, Abdur S, Britney T, Kevin T, Erin Z

Public Comments

Please note: This segment of the meeting is reserved for persons desiring to address the DASB Senate on any matter of concern that is not stated on the agenda. A time limit of two (2) minutes per speaker and five (5) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The DASB Senate may briefly respond to statements made or questions posed. (California Government Code §54954.3).

- Karina shared Mentors of De Anza have posted their videos covering issues like the importance of voting, online registration, ballot voting, and California Propositions. She encouraged everyone to share these videos with anyone who needs help with voting.

Advisor Announcements

Please note: Advisor is limited to two minutes. The Senate cannot take action or respond to items during Advisor Announcements.

- Hyon Chu shared each professional staff member will be assigned to an Internal Committee and she shared the staff assignments. She mentioned they will begin attending their meetings next week on a weekly basis to support members. Hyon Chu also shared updates about the Bike Program and mentioned Mohamed will be working closely with Kaitlyn to help with the Flea Market. Lastly, she reminded Senators the Student Leadership Conference is next Friday and to register for the event.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Iris shared the De Anza Leadership Conference is on October 23rd from 2-5 pm and each participant will be receiving Leadership Certificates after completing the course. She mentioned 3 speakers will be talking about leadership and entrepreneurship and encouraged everyone to sign up.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee announcements.

Shared Governance Reports

- Luiza shared updates from the most recent IPBT meeting and mentioned the reason why Student Representatives missed the last meeting was because there was miscommunication.
- Yuetong shared updates from the Campus Facilities Committee meeting. She also shared she attended the District Energy and Sustainability Advisory Board meeting and shared what they will be doing.
- Matthew shared updates from the Facilities Master Plan Task Force including the 5-step process on how the task force will proceed.
- Kimberly shared updates from Academic Senate and conversations they had.
- Esha shared more updates from IPBT.
- Arushi shared updates about the 4.5 million budget cut. She also shared they discussed possibly merging the two PBT Committees to streamline communication more efficiently.
- Grace shared more information about IPBT's last meeting including concerns that were discussed.
- Sparkle shared information about Classified Senate's first meeting including what they discussed.
- Katelyn shared updates from her weekly meetings with President Lloyd.
- Iris shared updates from Equity Action Council's last meeting including what they discussed.

- Yuetong shared the main purpose of the Master Plan Task Force.

Inter Club Council Reports

- Karina shared there is nothing to report.
- Hyon Chu asked if anyone else has been assigned to ICC
 - Michael responded someone has been assigned

Internal Committee Reports

- Kimberly shared the SRS meeting time has changed to Thursday at 6 pm until 7:30 or 8:00 pm. She also encouraged anyone who wants to join SRS to let her know.
- Ananya shared the Legislative Affairs Committee meeting time is changing to Thursdays and asked those who are interested in joining to message her.
- Hyon Chu reminded Senators to have their meeting times be accessible to a majority of people and asked to not have their meetings late at night.
 - Dennis mentioned the unspoken rule of thumb is to have meetings sometime between Monday through Friday from 9 am to 5 pm.

Consent Calendar

1. Remove Michael Wallerius from Legislative Affairs
2. Add Nowara Mohamed to Legislative Affairs
3. Add Nathan Ngo to Legislative Affairs
4. Add Yvette Reyes to Student Rights and Services
5. Add Nathan Ngo to Student Rights and Services
6. Add Fatema Kazi to Student Rights and Services
7. Add Erin Zhong to Marketing

- **Fatema moved to approve the consent calendar**
 - **Seconded by Jeffrey**
 - **No objections**

Motion passes on consensus

Senators Present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam L, Alice L, Nowara M, Anthony N, Yvette R, Arushi S, Abdur S, Britney T, Kevin T, Erin Z

Business Items

8. INFORMATION/DISCUSSION

Title: June-September 2020 List of Checks \$500 or Greater

This item is to present the June through September list of checks processed by the Student Accounts Office that were \$500 or greater..

Presenter: Lisa Kirk

Time: 10 minutes

- Lisa introduced herself and presented the June through September List of Checks \$500 or greater.
- Grace asked to clarify the food item that is in the previous list.
 - Hyon Chu clarified that was for when they mailed out the End of Year Recognition basket.
- Lisa explained any food item would be listed under the food category.

9. INFORMATION/DISCUSSION/ACTION

Title: Variance Fund 46 Special Allocations Request

This item is to discuss and approve a funding request of \$1,000 for a Fund 46 Variance account to cover any variances in Fund 46.

Presenter: Lisa Kirk

Time: 20 minutes

- Lisa presented and explained why she is asking for a Variance Account for Fund 46.
- **Grace moved to approve the Special Allocations Request for Fund 46 Variance Account in the amount of \$1000**
 - **Seconded by Kimberly**
 - **No objections**

Motion passes on consensus

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam L, Alice L, Nowara M, Anthony N, Khoa N, Yvette R, Arushi S, Abdur S, Britney T, Kevin T, Erin Z

10. INFORMATION/DISCUSSION/ACTION

Title: VTA Smartpass Contract Renewal 2020-2021

This item is to present and vote on the renewal of the VTA Smartpass contract for the 2020-2021 period.

Presenter: Dennis Shannakian, Hyon Chu Yi-Baker

Time: 15 minutes

- Dennis explained what the VTA Smartpass Contract Renewal is and why he came to the Senate for approval.
- Jeffrey asked if students have been asking to use the Smartpass.
 - Dennis responded yes because a lot of students still need it.
- Kimberly asked if the Smartpass fee is mandatory for all students
 - Dennis responded yes, but there are few exceptions.
 - Hyon Chu compared the fee to paying your taxes.
- Kimberly shared her thoughts about the Smartpass.
- Grace asked if the Senate needs to approve the Smartpass before they can have a discussion with VTA about the Smartpass.
 - Dennis clarified they don't need to have the discussion anymore; it just needs to be implemented. He also clarified how the Smartpass will work moving forward.
- Hyon Chu clarified today's vote is just to approve the renewal of the pass and then she will have to take it to the Board for approval.
- Katelyn asked if this is an annual expense or a quarter expense.
 - Dennis explained this is not a DASB fund and it is based on head count.
- Hyon Chu clarified the renewal usually does not go to the Senate and is usually decided by the student body themselves.
- Kirana asked if current Clipper Cards will lose their function.
 - Dennis clarified Clipper Cards will still work, but for those who are asking for a bus pass now will have to move to digital.
- **Arushi moved to approve the renewal of the VTA Smartpass for 2020-2021**
 - **Seconded by Britney**
 - **No objections**

Motion passes on consensus

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam L, Alice L, Nowara M, Anthony N, Khoa N, Yvette R, Arushi S, Abdur S, Britney T, Kevin T, Erin Z

11. INFORMATION

Title: DASB Student Rights and Services Committee Code

This item is to present changes made to the DASB Student Rights and Services Code and to confirm these changes officially through the Senate.

Presenter: Kimberly Lam

Time: 10 minutes

- Kimberly presented the changes made to the DASB Student Rights and Services Code.
 - Discussion occurred regarding clarification about the code.
- **Grace moved to extend this Agenda Item by 5 minutes**
 - **Seconded by Kirana**
 - **No objections**

Motion passes on consensus

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam L, Alice L, Nowara M, Anthony N, Khoa N, Yvette R, Arushi S, Abdur S, Britney T, Kevin T, Erin Z

- Dennis clarified what the code means regarding Student Concerns on the Midterm Application.
- Kimberly asked if she would need to present the new changes to the code next meeting or if she could also present the changes and get it approved.
 - Dennis explained she can do either and explained how.
 - Kimberly explained she is no rush and will make it an information item next week.
- Grace mentioned that in one of the points mentions being in close contact with one other committee and asked if that implies that the committee will only maintain contact with one other committee
 - Kimberly and Katelyn explained why it says that.
- Kimberly mentioned she will bring this discussion to SRS and executives.

12. DISCUSSION

Title: DASB Hosting Town Hall

This item is to discuss a possible Town Hall aimed at addressing student needs and concerns hosted by the DASB Senate.

Presenter: Kimberly Lam

Time: 15 Minutes

- Kimberly explained why DASB should host a Town Hall
 - Discussion occurred regarding timing and the structure.
- Yvette asked how frequent these Town Halls would be and if DASB will be addressing the entire Student Body or specific groups. Shae shared it would be nice if they had multiple Town Halls.
- Kirana mentioned it would be best to hold the Town Hall after Diversity and Events elects a chair. She also mentioned the last week of October may be a good time, but it might be too rushed.

- Kimberly shared her concerns of having the Town Hall in October. She also shared they should avoid having it in November as well because a lot of Senators will be busy with Transfer Applications.
- Iris shared she thinks it would be better to have the Town Hall in different sections and possibly inviting different organizations so they can hear student concerns as well.
- Katelyn shared president Lloyd would be willing to attend the Town Hall to hear concerns and answer questions.
- Grace shared she'd prefer one large Town Hall first because committees are already stretched thin. She mentioned the Town Hall should be during Fall quarter and before Dead Week.
- Kirana agreed October would be too soon and agreed it should be before Dead Week. She suggested using the Town Hall for this quarter to plan separate Town Halls during Winter quarter which would allow DASB to reach more students.
- Katelyn concluded everyone is on board and their next steps should be deciding structure and timing.
- Kimberly suggested assigning goals for each committee so planning the Town Hall does not take up entire Senate meetings.

13. INFORMATION/DISCUSSION/ACTION

Title: DASB Bike Program to College Life Staff Budget Transfer Request

This item is to discuss and approve a Budget Transfer in the amount of \$9,635 from DASB Bicycle Program (Account #41-55116) to College Life Office Staff (Account #41-51345); \$9,405 for Student Salary (Code #2310) and \$230 for Hourly Benefits (Code #3200).

Presenter: Dennis Shannakian

Time: 20

- Dennis presented and explained why he is asking for a Budget Transfer Request from DASB Bike Program to Office of College Life.
- **Jeffrey moved to approve the Budget Transfer Request in the amount of \$9,635 from DASB Bicycle Program to Office of College Life.**
 - **Seconded by Anthony**
 - **No objections**

Motion passes on consensus

Senators present: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam L, Alice L, Nowara M, Anthony N, Khoa N, Yvette R, Arushi S, Abdur S, Britney T, Kevin T, Erin Z

Introduction and Approval of Prospective Senators

The following Prospective Senators attended their second Senate meeting:

- Fiza Syed
- Claire Saul
- Mael Lorach

The following prospective Senators attended their third Senate meeting:

- Lianna Vaughan
- Lianna began with her opening statement
 - Questions were asked to candidate
 - The candidate finished with her closing statement
- The Senate discussed the candidate prior to voting

Roll call vote to elect Lianna Vaughan as a Senator

	Yes	No	Absent
Katelyn P	X		
Michael W	X		
Grace L	X		
Kimberly L	X		
Kirana R	X		
Yuetong Z	X		
Ananya B	X		
Kaitlyn P	X		
Sparkle C	X		
Matthew H	X		
Jeffrey K	X		
Fatema K	X		
Kanto K			X
Iris K	X		
Sam L	X		
Alice L	X		
Nowara M	X		
Anthony N	X		
Khoa N	X		
Yvette R	X		
Arushi S	X		
Kishore S			X
Abdur S	X		
Britney T	X		
Kevin T	X		
Erin Z	X		

Passed 24 Yes – 0 No

Voted yes: Katelyn P, Michael W, Grace L, Kimberly L, Kirana R, Yuetong Z, Ananya B, Kaitlyn P, Sparkle C, Matthew H, Jeffrey K, Fatema K, Iris K, Sam L, Alice L, Nowara M, Anthony N, Khoa N, Yvette R, Arushi S, Abdur S, Britney T, Kevin T, Erin Z

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- Amara reminded senators to let her know if they arrive to the meeting late or if they need to leave early.

Senate Announcements

Please note: Senators are limited to two minutes. The Senate cannot take action or respond to items during Senate Announcements.

- Iris mentioned they should have one Diversity and Events representative present in the reform discussion regarding Diversity and Events.
 - Katelyn clarified it has not been decided whether or not Diversity and Events will be split.

Student Trustee Announcements

Please note: The Student Trustee is limited to two minutes. The Senate cannot take action or respond to items during Student Trustee Announcements.

No Student Trustee announcements.

Adjournment

Katelyn adjourned the meeting at 6:07 pm.

Upcoming Events